

GUIDELINES

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REGIONAL  
ARTS  
DEVELOPMENT  
FUND



Queensland  
Government

The Regional Arts Development Fund is a partnership between the Queensland Government and Gladstone Regional Council to support local arts and culture in regional Queensland.

Image: Costume designed and hand-painted by Jenny Fournier, during the *NightLife* Drawing workshop by Gladstone Life Drawing at *Luminous 2022*. Modelled by Imogene England. Photograph by Wezzy Crüze.



The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Gladstone Regional Council to support local arts and culture in regional Queensland. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions.

RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland. RADF is a flexible fund, enabling local councils to tailor RADF programs to suit the needs of their communities.

These guidelines should be read in conjunction with the Gladstone Region Arts & Cultural Policy Document at <https://www.gladstone.qld.gov.au/policies>

### **OBJECTIVES**

RADF objectives are to support arts and cultural activities that:

- Provide public value for Queensland communities
- Build local cultural capacity, cultural innovation and community pride
- Deliver Queensland Government's objectives for the community.

### **ELIGIBILITY**

Who can apply for RADF funding?

- Individual professional artists, emerging professional artists,
- Businesses
- Registered not-for-profit organisations
- Groups and collectives

Applicants Must:

- Reside in the Gladstone Region or if based outside the Council area are able to demonstrate how the project will directly benefit arts and culture in the Council area
- Be Australian citizens or permanent residents
- Hold appropriate insurance
- Have met all acquittal conditions of previous council grants.

### **WHO CANNOT APPLY?**

Applications cannot be made by:

- Government agencies or departments of state or federal government
- Educational, religious or medical organisations, where the application is for the organisations core business
- Individuals where the application is for content directly related to educational coursework, study or research

## **PROJECTS NOT ELIGIBLE FOR FUNDING**

Funding is not available for applications that:

- Include entertainment for events without a specific developmental outcome for artists
- Are to fund a competition, a prize or an eisteddfod
- Provide majority of funding for publishing and/or printing costs
- Seek costs of purchase of capital items e.g. equipment, building or vehicles

Funding is not available for projects that:

- Start before the application is submitted
- Involve the development of private land

## **FUNDING PRIORITIES**

Local priorities are developed in consultation with the community through the RADF program and are reviewed annually.

The Gladstone Region Funding Priorities for 2022/23 are:

- Community and committee training to develop thorough submissions
- Partnering to plan
- Get social

### **COMMUNITY AND COMMITTEE TRAINING TO DEVELOP THOROUGH SUBMISSIONS**

Building project development and arts business skills with mentoring, consulting and training opportunities to develop thorough submissions.

### **PARTNERING TO PLAN**

Community arts projects that engage professional community artswomen to plan, develop, oversee and report on the project. Consideration for opportunities to raise alternative funding support, diversify audiences and promote local interest.

### **GET SOCIAL**

Social media tools to innovate, broaden reach and develop online cultural records for Council's community collection, including professional photography, new media and soundscapes.

## **FUNDING CATEGORIES**

The Gladstone Regional Council's RADF Program provides funding in six categories

- Developing Regional Skills
- Building Community Cultural Capacity
- Regional Partnerships
- Cultural Tourism
- Concept Development
- Contemporary Collections/Stories

### **DEVELOPING REGIONAL SKILLS**

For individual professional artists and artswriters living in Gladstone Region to attend professional development opportunities with recognised arts and cultural organisations.

- RADF grants will support Australian based opportunities only
- Assistance is available for up to 65 per cent of the total costs for registration, accommodation and travel to a maximum of \$1000 for activities in Queensland and \$2000 for activities in other states.

Out-of-Round submissions are available under this category for professional development opportunities that unexpectedly become available out of the normal local RADF rounds.

- Applications usually need to be submitted at least six weeks before the event/activity.

### **BUILDING COMMUNITY CULTURAL CAPACITY**

For community groups to engage a professional artist or artswriter to work with them on developing their arts practice or to run arts development workshops or community projects.

- RADF grants will support travel, accommodation and fees associated with employing professional artists or artswriters to work on community projects or workshops in the local community.
- Assistance is available for up to 65 per cent of the total costs of the project or workshop.

### **REGIONAL PARTNERSHIPS**

To encourage innovative and energising arts and cultural projects where artists, communities and Councils work together in their community, or in partnership with another community, to achieve enhanced outcomes from RADF grants. RADF grants will support projects that can demonstrate a partnership between:

- Artists and local industry
- Artists and community arts organisations
- Artists and non-arts community organisations
- Cross-Council collaborations

### **CULTURAL TOURISM**

Objective — for projects and activities that focus on communities' locally distinct arts, culture and heritage both for members of that community and for visitors. RADF grants can support initiatives and activities that focus on:

- Product development by professional artists, either as individuals or in partnership with individual community members or community groups
- Marketing of professional artistic product.

## CONCEPT DEVELOPMENT

To develop arts and cultural research ideas and project proposals to the implementation stage and identify funding sources outside of RADF to implement project proposals.

RADF grants will support individuals and groups who wish to engage in professional research and the development of ideas and project proposals to the implementation stage. No specific artform product is required, however, the project should demonstrate how it will contribute to future arts and cultural development.

Potential funding sources for the implementation of the project do not need to be identified prior to making the application.

## CONTEMPORARY COLLECTIONS/STORIES

To preserve and provide access to locally held collections of significance and collect and tell local stories from the past and the present that can demonstrate state and/or local significance. The priorities for this category are proposals for post-1960 heritage and Indigenous stories that can demonstrate strong community participation and ownership.

RADF grants can support:

- The development of a Statement of Significance (see Important Definitions in the RADF Resource Kit available at [www.arts.qld.gov.au/funding/radf](http://www.arts.qld.gov.au/funding/radf))
- Documentation, preservation, interpretation projects. Applicants must provide a Statement of Significance with their application.
- Collection management training through community-based workshops. Applicants must provide a Statement of Significance with their application.
- Community stories documentation, which may be through various forms and mediums, including plays, videos, artwork, digital exhibitions, education programs, oral histories and publications. This is open to community organisations and individuals and does not need a Statement of Significance.

## APPLICATION PROCESS

1. Complete and submit an online RADF grant expression of interest form by the closing date. *Note: This is recommended for new applications or if you would like feedback from the committee prior to submitting the final application*
2. Complete and submit an online RADF application form by the closing date.

Application forms are available on Council's website and must be submitted online by the closing date. **Applications that are incomplete and or received outside of the nominated due date will not be assessed.**

RADF grants require a co-funding contribution. Sources can include:

- Application cash contribution
- Grants from other funding bodies
- Fundraising, sponsorship and partnership contributions
- In-kind support

## KEY DATES

There are two funding rounds per year. (All grants categories are available in each round)

Applications Closing Dates:

- March
- September

## ASSESSMENT PROCESS

RADF Committee

The RADF Committee is an independent group of industry representatives that reflect the diverse creative sector in the region and are selected for their expertise in creative industries. The RADF committee assesses each application and provides recommendations for funding and independent advice to support the RADF program. The committee's recommendations are reported to council for endorsement.

Assessment Criteria

Applications must demonstrate how the project will directly benefit the arts ecology in the Gladstone Region. Applications will be assessed with consideration of the region's Arts & Cultural Development Plan.

Goals:

- Local artists and artistic content is developed and celebrated
- Arts audiences and creative opportunities flourish through investment and development
- Dedicated network of places and spaces for artists to connect, create and collaborate
- Arts and creativity is embedded in the identity and experience of the Gladstone Region

Strategies:

- Build the profile of recognition of local artists
- Build the capacity of local artists
- Support artists to test, develop and realise ideas
- Foster opportunities for the creation and promotion of First Nations artistic endeavours
- Support a range of diverse and accessible arts experiences
- Grow arts audiences and participation
- Identify new and expanded markets for creative content
- Support a strong network of local artists to foster broader connections and collaboration both within the arts sector and across sectors

Merit:

- The RADF Principles
- The RADF funding categories objectives
- The eligibility criteria
- Council's Arts & Cultural Policy and Arts & Cultural Plan
- Council's Community Plan and Corporate Plan
- Council's available RADF budget for the year

**NOTIFICATIONS**

Notifications are via email 6-8 weeks after the applications close.

**PAYMENT**

Funds will be allocated after an acceptance of funds letter has been signed by the applicant

**ACKNOWLEDGEMENT**

As a condition of funding, successful applications are required to actively and publicly acknowledge Gladstone Regional Council and Arts Queensland's support in all published material associated with the funding activity. The funding agreement details the required acknowledgements. Funding recipients must ensure that Queensland Government and Council's positive reputation is maintained at all times.

**APPLICANT SUPPORT**

For further information about the RADF program please contact the Gladstone Regional Art Gallery & Museum team at [gragm@gladstone.qld.gov.au](mailto:gragm@gladstone.qld.gov.au)